

MALVERN SPECIAL FAMILIES POLICY FOR SICK CHILDREN

Malvern Special Families does not aim to exclude children from our clubs unnecessarily.

We will consult with the WCC Infection Control Guidelines for Early Years and Childcare Providers 2012.

Our policy is to encourage and promote good health and hygiene for children in our care. This includes monitoring the children for signs and symptoms of infectious diseases

The decision of the Manager is final when requesting the exclusion of a child for illness or infection. Decisions will take into account the needs of the child and those of the group.

Children with infectious or contagious diseases will be excluded for certain periods. If staff suspect that a child has an infectious or contagious disease, they will request that parent/ carer consult a doctor before returning the child to the club.

We cannot admit sick children to the clubs. If a child becomes ill at one of our clubs, staff will inform parent/ carer or an emergency contact. While awaiting the arrival of parent/ carer the staff will ensure the comfort of the child, taking appropriate action, which would include seeking medical advice if necessary. If the child is in danger, the staff will seek medical advice immediately.

In the case of infestations such as head lice, staff will inform parent/ carer of the problem and advise them how to proceed. Children must receive treatment before returning to the any clubs.

If the child has had sickness or diarrhoea it is our policy of a 48-hour clearance of either symptom before the child may return.

Staff will report any worries about a child's health to the parents/guardians immediately. Parent/ carer are responsible for keeping the Malvern Special Families informed about the child's health.

Malvern Special Families should be informed of any infectious diseases/sicknesses affecting the child e.g. measles, head lice, impetigo, thread worms etc.

In the case of a serious accident or illness occurring then the parent will be contacted immediately, along with any medical help if necessary and the appropriate action will be taken.

In an emergency:

- Dial 999. Inform the operator that you need an ambulance to

Insert venue address here:

- One member of staff, a First Aider, must stay with child.
- Other staff to keep other children away from the sick or injured child
- The Playleader must phone parent/ carer and calmly explain the situation and ask them to come to the club/hospital as appropriate.
- If the child needs to go to hospital take the child's information file to the hospital. The file carries all the child's information plus emergency treatment consent slip signed by the parent/ carer.
- Ask ambulance crew which hospital the child will be taken to.
- If unable to contact the parents, the playleader is to go with the child.
- Club Staff to continue trying to contact the parent/carers to inform them of the situation and let them know where their child has been taken.

In the unlikely event of a parent/ carer not being available, Staff or emergency personnel will support the child through any emergency procedure that may be necessary in loco parentis prior to parental/carers arrival.

Please read in conjunction with Malvern Special Families Health and Safety Policy and Infection Control Guidelines for Early Years and Childcare Providers 2012.

Our Policy for sick children follows OFSTED requirements and Health Authority guidelines for exclusion.